MINUTE OF MEETING
PARTICK HOUSING ASSOCIATION BOARD
HELD IN THE PHA BOARDROOM
18 MANSFIELD STREET
6.15pm Tuesday 23 June 2026

Present: Helen Turner (Chair)
Alan Howie (Vice Chair)
Jake Beaton
Annette Bonar
Rosemary Cairns
Alastair Firth
Donald Martin
Lauchlan Mitchell
Janet Stitt

Apologies: David Downie
Jonathan Fairgrieve
Jeremy Kemp
Les Milne
Janet Napthine
Arlene Robertson

Attending: Stewart MacKenzie, Chief Executive (CEO)
Jacqueline McCutcheon, Corporate Services Director (CSD)
Georgina Kent, Operations Director (OD)
Lindsay Forrest, Investment Director (ID)
Julie Thomson, Finance Director (FD)
James Armit, Corporate Services Officer (CSO) (Minutes)

Item 1	**Chair's Welcome** The Chair welcomed everyone to the meeting and thanked them for their attendance. **Apologies** Apologies were noted as detailed above. **Declaration of Interest** No interests were declared.	
Item 2 **Doc 1**	**Approval of Previous Minutes** **PHA Board – 13 May 2026** The minute of 13 May 2026 was reviewed and **approved** on a proposal by Donald Martin and seconded by Alastair Firth.	
Item 3 **Doc 2**	**Review of Action Tracker** Items on the action tracker had been completed or were covered later within the agenda for this meeting. The Board **noted** the action tracker.	

Item 4 **Dec 1**	**SHR Annual Loan Portfolio Submission 2025/26** FD introduced this report, with the appendix using the SHR's prescribed template to provide information and assurance on PHA's Loan Portfolio. [redacted] The Board: 1. **Approved** the Annual Loan Portfolio Return for 2025/26 to the Scottish Housing Regulator, as set out in Appendix 1. 2. **Delegated** authority to the Finance Director to use the SHR online portal to submit the Annual Loan Portfolio Return for 2025/26 electronically on behalf of the Association before 30 June 2026. 3. **Noted** the contents of the report.	**FD**
Item 5 **Dec 2**	**CEO Report** CEO summarised this report, which included updates on governance, procurement, asset management, new housing supply; health & safety and operations including legislative update. There was discussion in relation to the completed Board appraisals report and it was noted that William Harris was interested in re-joining PWL's Board. Reference was also made to the building insurance tender, potential acquisition at Fortrose House and forthcoming domestic abuse policy. The Board: 1. **Agreed** to make a charitable donation of £100 under Rule 79.2 to Move On whose services offer young people and adults an equal chance to gain experience, skills and confidence, achieve personal goals and reach a brighter future. 2. **Noted and ratified** the appointment of William Hariis to PWL's Board. 3. **Approved** authorised signatories for Glasgow City Council as set out in Annex A. 4. **Noted and ratified** that the award of PHA's Buildings Insurance Contract to [redacted] 5. **Approved** Investment Committee's recommendation to delegate authority to the Chief Executive and Investment Director to purchase flat C5, 14 Fortrose House for [redacted], funded from PHA's 2026/27 acquisitions budget. 6. **Noted** the extended scope of essential St Peters Development roof works and completion in August 2026 and ratifies Investment Committee's recommendation to increase total estimated final account costs of up to [redacted] 7. **Noted** the contents of the report.	**CSD** **CEO/ ID**

Item 6 **Dec 3**	**Policy Reviews** CEO introduced this report. Full documents were included within the Board pack. Minor revisions were shown with tracked changes for ease of reference. CEO noted that the updated draft Acquisitions and Disposals Strategy had recently been discussed by Investment Committee who were recommending its approval. CSD summarised the new Data Protection Policy which supersedes the existing Privacy Policy. It was noted that PHA currently operates under a Privacy Policy (last reviewed in June 2024), which sets out how the Association handles personal data and supports compliance with the UK General Data Protection Regulation (UK GDPR) and Data Protection Act 2018. New and updated legislation had been introduced, including the Data (Use and Access) Act 2025, so a full review of PHA's data protection framework had been undertaken. This had been supported by PHA's Data Protection Officer (DPO) who had concluded that the existing Privacy Policy mixed organisational obligations, individual rights and operational procedures, and should be superseded by a new Data Protection Policy. There was some discussion on the use of Artificial Intelligence (AI). CSD noted there a limited number of staff were piloting the use of Microsoft Co-Pilot, which was being monitored. The Board: 1. **Approved** Investment Committee's recommendation to approve the updated draft Acquisitions & Disposals Strategy set out in Appendix 1. 2. **Approved** the new Data Protection Policy, which supersedes the previous Privacy Policy, set out in Appendix 2.	
Item 7 **Info 1**	**Investment Committee Update** Investment Chair, Lauchlan Mitchell, summarised the activities of Investment Committee over the past year. During 2025/26, PHA made steady progress against its strategic priorities. Progress with delivering the asset management programme had been slower than planned. This was largely due to addressing unplanned essential roof repairs at St Peters, as well as managing repeated contractor delays with external works at Fortrose House. These works were now drawing towards completion. There had been limited progress in delivering new housing supply, with delays by third parties at St Simons and [redacted] sites. However discussions were progressing in terms of [redacted] and other possible opportunities.	

	The Board thanked Lauchlan Mitchell for chairing the Investment Committee over the last year and all committee members and staff involved for their commitment. The Board: 1. **Noted** the contents of the report.	
Item 8 **Info 2**	**Human Resources Committee Update** CEO summarised the activities of the Human Resources (HR) Committee during the past year. During 2025/26, PHA had continued to focus on ensuring it had the right people with the right skills and values in place to deliver its objectives. As a first-class employer PHA was focused on recruiting, retaining, developing and supporting staff to deliver the best outcomes. The Board thanked all committee members and staff involved for their commitment. The Board: 1. **Noted** the contents of the report.	
Item 9 **Info 3**	**Health & Safety Panel Update** ID introduced this report and summarised the activities of the Health & Safety Panel over the past year. The Panel's focus during the year had principally been on seeking assurance in relation to tenant and resident health and safety, specifically gas safety; electrical safety; water safety; fire safety; asbestos; damp and mould; and lift safety. This was an area of significant regulatory focus, public interest and potential strategic risk. The Board thanked all Panel members for their commitment. The Board: 1. **Noted** the contents of the report.	
Item 10 **Info 4**	**Committee Minutes** The Board: 1. **Noted** the content of the PWL Board minute of 25 February 2026, as set out in Appendix 1. 2. **Noted** the content of the Investment Committee minute of 14 April 2026, as set out in Appendix 2.	
	The Chair thanked everyone for their attendance and contributions. The meeting ended at 7.10pm.	
	Next Meeting • PHA Board – Wednesday 26 August 2026 at 6.15pm (PHA Board Room, 18 Mansfield Street).	