

MINUTE OF MEETING
PARTICK HOUSING ASSOCIATION BOARD
Partick South Parish Church, 259 Dumbarton Road, Glasgow G11 6AB
6.30pm Tuesday 5 September 2023

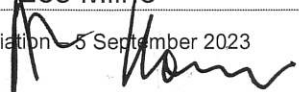
Present: Alan Howie
 Paul D'Arcy
 Sharon Flynn
 Jeremy Kemp
 Lauchlan Mitchell
 Arlene Robertson
 Janet Stitt
 Jennifer Young

Apologies: Annette Bonar
 Scott Crawford
 David Downie
 Alastair Firth
 Les Milne
 Janet Napthine
 Helen Turner

Attending: Stewart MacKenzie, Chief Executive (CEO)
 Jacqueline McCutcheon, Corporate Services Manager (CSM)
 James Armit, Corporate Services Officer (Minutes)

Item 1	<p>Welcome The CEO welcomed everyone to the meeting.</p> <p>Apologies Apologies were noted as detailed above.</p> <p>Declaration of Interests No interests were declared.</p>	
Item 2	<p>Election of Chair The CEO invited nominations for the position of PHA Chair. Alan Howie was nominated by Sharon Flynn and seconded by Arlene Robertson. There were no further nominations. Alan Howie accepted the nomination, was unanimously elected as PHA Chair and chaired the remainder of the meeting.</p> <p>The Chair thanked everyone for their attendance and for their support in nominating him to continue as Chair for his fifth and final year in the role.</p>	

<p>Item 3</p>	<p>Election of Office Bearers</p> <p>Vice Chair The Chair invited nominations for the position of PHA Vice Chair. David Downie was nominated by Alan Howie and seconded by Jennifer Young. There were no further nominations. David Downie was unanimously elected as PHA Vice Chair.</p> <p>Secretary It was agreed that Stewart MacKenzie, in his capacity as Chief Executive and in accordance with the Group Standing Orders, would continue as Company Secretary for PHA and PWL.</p>	
<p>Item 4</p>	<p>Committee Memberships It was agreed new PHA Board members would join the following committees:</p> <p>Sharon Flynn – Audit & Risk Committee Paul D’Arcy – Investment Committee Lauchlan Mitchell – Investment Committee Scott Crawford – Human Resources Committee</p> <p>There were no further suggested changes to the committee memberships. The following committee memberships were agreed.</p> <p>AUDIT & RISK COMMITTEE <i>(6 PHA members; quorum 3)</i></p> <ul style="list-style-type: none"> • Alastair Firth • Jeremy Kemp • Janet Napthine • Helen Turner • Sharon Flynn • 1 x vacancy <p>HUMAN RESOURCES COMMITTEE <i>(5 PHA members; quorum 3)</i></p> <ul style="list-style-type: none"> • Annette Bonar • Scott Crawford • Arlene Robertson • Helen Turner • Jennifer Young <p>INVESTMENT COMMITTEE <i>(6 PHA members; quorum 3; 3 PWL observers)</i></p> <ul style="list-style-type: none"> • Annette Bonar • David Downie • Alan Howie • Les Milne 	



8/11/23

	<ul style="list-style-type: none"> • Paul D'Arcy • Lauchlan Mitchell • William Harris (PWL Observer – TBC) • Frances Manley (PWL Observer – TBC) • Colin McCulloch (PWL Observer – TBC) <p>HEALTH & SAFETY PANEL (2 PHA members; quorum 2)</p> <ul style="list-style-type: none"> • Les Milne • Jennifer Young • William Harris – PWL 	
Item 5	<p>Code of Conduct for Potential Governing Body and Governing Body Members</p> <p>Board members had been sent the Code of Conduct and Declaration of Interest forms to complete and return to the Corporate Services Manager. All members present had signed acceptance of the Code of Conduct and updated their Declaration of Interests. For those members not in attendance a paper copy had been sent and will be signed by all members before they can attend next PHA Board meeting.</p>	CSM
	The Chair thanked everyone for their attendance and the meeting closed at 6.50pm.	
	<p>Next PHA Board Meeting</p> <ul style="list-style-type: none"> • Wednesday 8 November 2023 at 6.15pm. 	