

**MINUTE OF MEETING
PARTICK HOUSING ASSOCIATION BOARD
HELD IN THE PHA BOARDROOM
18 MANSFIELD STREET
6.15pm Wednesday 14 June 2023**

Present: Alan Howie (Chair)
Paul D’Arcy
Sharon Flynn
Jeremy Kemp
Les Milne
Lauchlan Mitchell
Helen Turner

Apologies: Annette Bonar
Scott Crawford
David Downie
Alastair Firth
Arlene Robertson
Janet Stitt
Jennifer Young
Janet Napthine (no apologies)

Attending: Stewart MacKenzie, Chief Executive (CEO)
Georgina Kent, Operations Director (OD)
John McIntyre, Finance Director (FD)
Jacqueline McCutcheon, Corporate Services Manager (CSM)
James Armit, Corporate Services Officer (CSO) (Minutes)

Item 1	<p>Chair’s Welcome The Chair welcomed everyone to the meeting and thanked them for their attendance.</p> <p>Apologies Apologies were noted as detailed above.</p> <p>Declaration of Interest No interests were declared.</p>	
Item 2 Doc 1	<p>Approval of Previous Minutes PHA Board – 10 May 2023 The minute of 10 May 2023 was reviewed and approved on a proposal by Les Milne and seconded by Alan Howie.</p>	
Item 3 Doc 2	<p>Review of Action Tracker Items on the action tracker had been completed or were covered later within the agenda for this meeting.</p> <p>The Board noted the action tracker.</p>	

<p>Item 4 Dec 1</p>	<p>CEO Report The CEO introduced this report, which included updates on Governance; New Housing Supply; Equalities; ICT; Health & Safety; and draft Customer & Community Engagement Priorities.</p> <p>The CEO provided a verbal update on St Simons Church site at 33 Partick Bridge Street, 20 Meadow Road and Open Market Acquisitions with background information being provided to members within their Board pack.</p> <p>Approvals redacted due to commercially sensitive information</p>	
<p>Item 5 Info 1</p>	<p>Investment Committee Update The Investment Chair, Les Milne, presented this report to the Board providing an update on the activities of the Investment Committee over the past year.</p> <p>The Investment Committee has continued to make steady progress during 2022/23 and has clear plans for the year ahead. In reviewing staff roles and remits in early 2022, the Investment Director and Asset Manager have supported and advised the Investment Committee since April 2022.</p> <p>There was a further discussion relating to new Members from the PHA Board joining the Investment Committee, the CEO will discuss with the CSM and provide an update at the next meeting.</p>	<p>CEO</p>

	<p>The Board thanked Les Milne for chairing the Investment Committee over the last year.</p> <p>The Board:</p> <ol style="list-style-type: none"> Noted the contents of the report. 	
<p>Item 6 Info 2</p>	<p>Human Resources Committee Update</p> <p>The CEO presented this report to the Board providing an update on the activities of the Human Resources Committee over the past year.</p> <p>There was discussion on the Committee's focus of ensuring that we had the right people, skills and values in place to deliver our objectives. There was a further discussion on progress and plans including working arrangements, KPIs and staff vacancy management.</p> <p>The Board thanked Jennifer Young for chairing the Human Resources Committee over the last year.</p> <p>The Board:</p> <ol style="list-style-type: none"> Noted the contents of the report. 	
<p>Item 7 Info 6</p>	<p>Committee Minutes</p> <p>The Board:</p> <ol style="list-style-type: none"> Noted the content of the PWL Board minute of 15 February 2023, as set out in Appendix 1. 	
	<p>The Chair thanked everyone for their attendance and contributions. The meeting closed at 7.00pm.</p>	
	<p>Next Meeting</p> <ul style="list-style-type: none"> PHA Board – Wednesday 23 August 2023 at 6.15pm (PHA Board Room, 18 Mansfield Street). 	